

<b>COUNTY OF SAN DIEGO</b> <b>DEPARTMENT OF PARKS AND RECREATION</b> <b>POLICY AND PROCEDURE MEMORANDUM</b>	<b>POLICY NUMBER</b> <b>C-26</b> <b>1 Page</b>
<b>TITLE: Cabin Camping Reservations/Use</b>	<b>Date issued/revised: 09/01/04</b> <b>Authorized by: Renée Bahl, Director</b> <b>Signature: <i>Renée Bahl</i></b>

**IT IS THE POLICY** of the Department of Parks and Recreation that the Director shall establish a procedure to insure fair and equitable use of County Park Cabins and the Director shall establish use guidelines and fees.

**PROCEDURE:**

**1.0 CABIN RESERVATION TIME LIMITS:**

- 1.1 Cabin Reservations are made in accordance with Policy and Procedures C-8 Maximum Stay and C-15 Camping Reservations.

**2.0 CABIN OCCUPANCY**

- 2.1 A reservation will be made and guaranteed for up to eight people per cabin.
- 2.2 A paid reservation, for each night, entitles the camper to use the cabin from 2:00 p.m. (check-in) until 1:00 p.m. the following day (check-out). Campers must check-in by 1:00 p.m. of the next day of the reservation or forfeit the site and paid fees.
- 2.3 The Supervising Ranger at the park will determine each site's capacity for extra vehicles and allow such usage, as is appropriate and charge extra vehicle fees accordingly.
- 2.4 Cabins that have not been reserved become available on a first-come, first-served basis until the next scheduled reservation for that cabin.
- 2.5 Campers should bring a padlock for the front door.
- 2.6 No propane, white gas or similar lantern, stoves or heaters are allowed inside the cabins.
- 2.7 Restrooms and a water source are near by.
- 2.8 It is recommended that the camper bring a battery-powered lantern.
- 2.9 No cooking or smoking is allowed inside cabin.
- 2.10 No bedding is provided.
- 2.11 Pets are not allowed in the cabin.
- 2.12 A cooking stove and a picnic table are outside each cabin.

**3.0 FEE COLLECTION**

- 3.1 All fees for cabins are collected in accordance with Policy and Procedure C-15 Camping Reservations.